

## Circle Property Management, LLC

## Going Overseas, Temporary Assignment or Investing in Real Estate?

The Circle Property Management
Team can handle your Property
Management needs. We're your local
resource and caring professional.

When you leave the area you want to know that your home is in good hands, we understand the needs of our diverse clients leaving their homes to relocate overseas or to another state.

Whether your on temporary assignment or if it's more permanent, your home represents a large investment which needs professional management. We have many programs and options to suit your needs.

## **Summary Of Services**

- Marketing
- Tenant Screening
- Lease Preparation
- Tenant Security Deposits
- Accounting
- Collections
- Tax Forms
- Monthly Reporting
- Electronic Payments
- Online Tenant Portal
- Online Owner Portal
- Property Inspections
- Emergencies
- Maintenance & Repairs
- Maintenance Specials
- Regular Communication
- Rent Increases



Phone: **703-349-0144** Fax: **703-349-7822** Skype ID: **Circlepm1** email: **info@circlepm.com** Customer Portal: **http://www.circlepropertymanager.com** 



